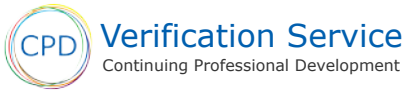


# MANAGING PROJECTS



## OVERVIEW

## OBJECTIVES

A central aim of project management is to ensure that projects are successfully completed within scope, within budget and on time. This requires careful management, planning, monitoring and control.

This makes the project manager pivotal in ensuring the successful execution of projects. Acting as the linchpin between stakeholders, team members, and project objectives, a project manager's responsibilities encompass a diverse range of tasks.

This short e-learning course explores some of the key elements of project management and suggests some tools and tips to help you navigate them.

- Explain what we mean by project management and the key roles, tasks and constraints involved
- Explore the key project stages and actions for each
- Ensure projects are successfully completed within scope, within budget and on time
- Identify the components that make a project successful
- Apply proven methods and tools to make project management effective



### DURATION

30 minutes. Including interactions and assessment.



### AUDIENCE

This online learning course is suitable for people required to head up specific projects on behalf of their business.



### CERTIFICATION

Upon completion of the course the learner will receive a CPD certificate.

