MANAGING CONTRACTORS TRAINING

CPD Verification Service
Continuing Professional Development

OVERVIEW

Managing contractors is essential for ensuring that organisations engage external workers safely, effectively, and in compliance with legal standards. This e-learning course provides a comprehensive overview of how to differentiate between employees and contractors, assess the benefits and risks of using contractors, and apply the Health and Safety Executive's (HSE) structured 5-step plan for contractor management. It covers planning, selection, induction, monitoring, and review, helping organisations avoid safety incidents, quality issues, cost overruns, and legal consequences.

Through interactive content and real-world scenarios, this course equips learners with the knowledge and practical skills needed to manage contractors with confidence, strengthen compliance, and ensure successful project outcomes. Whether learners work in construction, facilities management, manufacturing, or office environments, understanding contractor management is crucial for protecting people, maintaining standards, and safeguarding organisational reputation.

OBJECTIVES

- Understand the differences between contractors and employees
- Learn the key benefits and risks of engaging contractors
- Recognise shared legal responsibilities for contractor safety and compliance
- Gain insights into the HSE's structured 5-step plan for contractor management
- Be equipped with practical tools to plan, select, induct, monitor, and review contractor work

DURATION
20 minutes. Including videos, interactions and assessment.

AUDIENCE
This e-learning course is aimed at all employees and provides a general overview of the key requirements of managing contractors safely and effectively.

CERTIFICATION
Upon completion of the course the learner will receive a CPD certificate.

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